

Florida State College at Jacksonville
EQUITY COMPLAINT INTAKE FORM

1. Date:
2. Name:
3. Department/Campus:
4. Are you a student or employee?
 - a. If employee,
 - i. What is your position:
 - ii. What is your supervisor's name & title:
5. Contact phone #:
 - a. Times you may be contacted:
 - b. Can we leave a message?
6. Complete correspondence address (city/state/zip):

7. Email address:
8. If you are reporting discrimination, on what grounds?
 - a. Race
 - b. Color
 - c. Sex
 - d. Age
 - e. Religion
 - f. Disability
 - g. Veteran's Status
 - h. Marital Status
 - i. National/Ethnic Origin
 - j. Sexual Harassment
 - k. Sexual Orientation

11. Have you discussed this incident with anyone else at the College or do you have any witnesses? If so, please include the following:

Name:

Address:

Phone Number:

12. Are there any other incidents pertinent to this report?

13. What would you like our office to do?

Once you have finished filling out the form, you can submit it via

- **Email at equityofficer@fscj.edu**
- **Forwarding the form to**

**Florida State College at Jacksonville
Attention: Equity Officer
501 West State Street, 4th Floor
Jacksonville, Florida 32202**

Florida State College at Jacksonville provides equal access to education, employment, programs, services and activities and does not discriminate on the basis of age, race, color, national origin, sex, disability, religious belief, or marital status. The College Equity Officer has been designated to handle inquiries regarding the non-discrimination policies and may be contacted at equityofficer@fscj.edu.

Florida State College at Jacksonville is a member of the Florida College System and is not affiliated with any other public or private university or college in Florida or elsewhere.

Florida State College at Jacksonville is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the baccalaureate and associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida State College at Jacksonville. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.