



## Library/Learning Commons (LLC) Material Recommendation Form

*The goal of the LLC is to implement, enrich, and support the College's educational objectives in a manner consistent with the stated Philosophy, Mission Statement, and Institutional Goals by ensuring a rich, authoritative collection of library materials and resources.*

*The selection of library materials is a collaborative process. Any student, faculty, or staff member may recommend materials be added to the collection. Final selection of material is made on the basis of reviews, recommendations, listings of notable books, and subject bibliographies. Librarians also use both qualitative (faculty response) and quantitative (size, age, potential use, and cost) information in the selection process. Cooperative sharing of resources is considered in selection and retention of materials. The LLC does not purchase textbooks for the library collection.*

Name of Recommender: \_\_\_\_\_ Date: \_\_\_\_\_  
☐ Faculty      ☐ Staff      ☐ Student

Department: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Would you like to be notified by email if the material is purchased and available?   ☐ Yes      ☐ No

*Provide as much information as possible; incomplete forms will be accepted.*

Course Title or Program the material would support: \_\_\_\_\_

Format of Material Requested:      ☐ Book      ☐ e-Book      ☐ DVD      ☐ CD  
☐ Print Subscription   ☐ Database Subscription   ☐ Other \_\_\_\_\_

Item Title: \_\_\_\_\_  
(if available, attach source information e.g. webpage, catalog page, etc.)

Author(s): \_\_\_\_\_

ISBN: \_\_\_\_\_ List Price: \_\_\_\_\_

Publisher: \_\_\_\_\_ Publication Date / Edition: \_\_\_\_\_

Suggested Campus / Center for Location of Item (if applicable):

☐ Cecil   ☐ Downtown   ☐ Kent   ☐ North   ☐ Nassau   ☐ Open/Deerwood   ☐ South

Additional supporting evidence for evaluation of this item:

\_\_\_\_\_  
LLC STAFF NOTES

\_\_\_\_\_  
Recommendation Reviewed by:

☐ Selected for Purchase  
☐ Notified

☐ Not Selected for Purchase  
☐ Notified

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