



Dental Hygiene Program
Associate in Science (A.S.)
Information/Application Packet

Florida State College at Jacksonville
North Campus
4501 Capper Rd. Room A320
Jacksonville, Florida 32218

Mission Statement

Florida State College at Jacksonville provides high value, relevant life-long education that enhances the intellectual, social, cultural and economic development of our diverse community.

Program Mission Statement

The mission of the Associate in Science (AS) in Dental Hygiene degree program is to create competent, ethical and confident entry-level dental hygienists who are prepared to immediately seek employment in dental offices in Northeast Florida and beyond. The curriculum meets the requirements of the Commission on Dental Accreditation. This is accomplished with a combination of classroom and laboratory instruction at the College and clinical instruction in the College's Dental Hygiene Clinic and affiliated dental clinics in the community. A primary goal of the program is to instill in our graduates a commitment to professional development through life-long learning and service to the community. Students who successfully complete the Dental Hygiene program will be prepared to take both the National Board Dental Hygiene Examination and the state licensing examination.

Dear Prospective Student,

Thank you for your interest in applying to Florida State College at Jacksonville's Dental Hygiene program! Your decision to pursue a degree in dental hygiene is an excellent one and will certainly open the door to many exciting and valuable opportunities in this health care field. If you are accepted into the program, we are confident that you will engage in rich academic experiences and will be proud of the progress you make as you aim to complete the program.

Please know that **you** are the most important person to FSCJ employees. Faculty, staff and administrators are dedicated to providing a student-centered campus that is technologically on the cutting edge, responsive to the needs of our students and communities of interest, and committed to documenting successful student outcomes.

Prior to completing this application packet, please carefully review the requirements of your selected program to determine if this is the right choice for you. If you need assistance with making your career choice, please visit the Career Development Center or call (904) 766-6679. Note the critical deadlines for submitting the documents, and ensure that all required documentation accompanies the application submission. If you need assistance with any of the information, our program department leaders and student service representatives stand ready and willing to assist!

We wish you luck with the application process. Upon acceptance to any of our programs, we encourage you to stop by and let us personally greet you as you either accomplish the fulfillment of any prerequisite coursework or begin your core courses. Thank you for giving us the opportunity to make a difference in your future!

With Best Regards,

Dr. Sandy Robinson
Campus President

Dr. Neal Henning
Dean of Career Education

Florida State College at Jacksonville

General Information

Florida State College at Jacksonville is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the baccalaureate and associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida State College at Jacksonville. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

Equal Access/Equal Opportunity

Florida State College at Jacksonville does not discriminate against any person on the basis of race, disability, color, ethnicity, national origin, religion, gender, age, sex, sexual orientation/expression, marital status, veteran status, or genetic information in its programs or activities.

The College is committed to ensuring that all persons are not subject to discrimination. The complaint of any student, employee or applicant who believes they have experienced discrimination or harassment, including workplace or classroom harassment, discrimination in hiring or admission practices, ADA complaints and other acts of discrimination or harassment can file a complaint through the College's Equity Office.

Ms. Lisa Moore currently serves as the College's Equity Officer and Title IX Coordinator, who ensures compliance with federal, state and local laws prohibiting discrimination and sexual harassment.

Anyone who believes they have been subject to discrimination or harassment can complete and submit the [equity intake form](#) or contact:

[Lisa Moore](#)

Executive Director, Employee Relations and College Equity Officer

501 W. State Street, 4th Floor

Jacksonville, Florida 32202

equityofficer@fscj.edu (confidential)

(904) 632-3221 (confidential)

(904) 632-3326

General Professional Information

Industry Information: Dental hygienists are licensed preventive oral health professionals who provide educational, clinical and therapeutic services. They support total health through the promotion of optimal dental health. A dental hygienist clinician works with the licensed dentist and other dental auxiliaries as a member of an oral health care team. A dental hygienist must obtain a license by completing both a written and a clinical examination before practicing.

Program Information: The Dental Hygiene program provides the student with the specialized knowledge and skills required for a career in dental hygiene. The curriculum includes courses in general education, biomedical science, dental science and clinical skills. The graduate will be able to practice the profession of dental hygiene upon successful completion of the National Board and State licensure examinations. The Dental Hygiene program at Florida State College at Jacksonville is fully accredited by the American Dental Association Commission on Dental Accreditation.

Jobs: According to the Bureau of Labor Statistics, employment of dental hygienists is expected to grow by 33 percent from 2012 to 2022, much faster than the average for all occupations. Ongoing research linking oral health and general health will continue to spur the demand for preventative dental services, which are often provided by dental hygienists.– Bureau of Labor Statistics, <http://www.bls.gov/>.

Upon completion of coursework, Florida State College at Jacksonville does not guarantee employment or salary in a given field of study. Any jobs mentioned are given as examples of potential employment.

Dental Hygiene Program Course Requirements

<u>Required Prerequisite Courses (15 credits):</u>		<u>Credit Hours</u>
BSC 2085C	Human Anatomy & Physiology I	4
CHM 1032C	Principles of General Chemistry	4
MCB 2010C	Microbiology	4
MAC 1105	College Algebra OR	
MGF1106	Topics in College Mathematics	3

<u>General Education Courses (13 credits):</u>		<u>Credit Hours</u>
ENC 1101	English Composition I	3
BSC 2086C	Human Anatomy & Physiology II	4
INP 1390	Human Relations in Business	3
HUMANities	See General Education Requirements	3

<u>Professional Courses (60 credits)</u>		<u>Credit Hours</u>
DES 1000	Oral and Dental Anatomy (Lecture)	1
DES 1000L	Oral and Dental Anatomy Lab	1
DES 1030	Oral Histology and Embryology	1
DES 1010	Head and Neck Anatomy	1
DES 1600	Dental Office Emergencies Lecture	1
DES 1600L	Dental Office Emergencies Lab	1
DEH 1001C	Introduction to Clinical Procedures	4
DEH 1003C	Dental Hygiene Instrumentation	3
DEH 1720	Preventive Dentistry	2
DEH 1800	Clinical Dental Hygiene I (Lecture)	2
DEH 1800L	Clinical Dental Hygiene I Laboratory	3
DES 1200	Dental Radiology (Lecture)	3
DES 1200L	Dental Radiology Laboratory	1
DEH 2400	General and Oral Pathology	3
DEH 2602	Periodontics	3
DEH 1802	Clinical Dental Hygiene II (Lecture)	1
DEH 1802L	Clinical Dental Hygiene II Laboratory	4
DEH 2530	DH Expanded Duties Lecture	1
DEH 2530L	DH Expanded Duties Laboratory	1
DES 1100	Dental Materials Lecture	1
DES 1101L	Dental Materials Lab	1
DEH 2804	Clinical Dental Hygiene III (Lecture)	1
DEH 2804L	Clinical Dental Hygiene III Laboratory	4
DEH 2701	Community Oral Health	3
DEH 2300	Pharmacology and Oral Medicine	3

DEH 2821	Medically Compromised Patient	1
DEH 2930	Clinical Seminar	1
DEH 2806L	Clinical Dental Hygiene IV Laboratory	4
DES 2710	General and Oral Nutrition	2
DEH 2701L	Community Oral Health Practicum	1
DEH 2811	Dental Ethics, Jurisprudence and Problem Issues	1
	Total Credits	88

Dental Hygiene Program Course Sequence

All Dental Hygiene courses must be taken in sequence, except in rare, extenuating circumstances with the permission of the program director. Students must achieve a "C" average in all courses prior to graduation from the program. No Dental Hygiene course may be repeated more than twice. Any withdrawals or reinstatements must be approved by the program director after consultation with the Admission Committee. Enrollment into the professional phase of the program will typically occur in the fall term.

<u>Prerequisites</u>		<u>Credit Hours</u>
BSC 2085C	Human Anatomy & Physiology I	4
CHM 1032C	Principles of General Chemistry	4
MCB 2010C	Microbiology	4
MAC 1105	College Algebra OR	
MGF1106	Topics in College Mathematics	<u>3</u>
		15

Dental Hygiene Curriculum

<u>First Year</u>	<u>Term I</u>	
DES 1000	Oral and Dental Anatomy Lecture	1
DES 1000L	Oral and Dental Anatomy Lab	1
DES 1030	Oral Histology and Embryology	1
DES 1010	Head and Neck Anatomy	1
DES 1600	Dental Office Emergencies Lecture	1
DES 1600L	Dental Office Emergencies Lab	1
DEH 1001C	Introduction to Clinical Procedures	4
DEH 1003C	Instrumentation	3
DEH 1720	Preventive Dentistry	2
*ENC 1101	English Composition I	<u>3</u>
		18
	<u>Term II</u>	
DEH 1800	Clinical Dental Hygiene I Lecture	2
DEH 1800L	Clinical Dental Hygiene I Lab	3
DES 1200	Dental Radiology Lecture	3
DES 1200L	Dental Radiology Lab	1
DEH 2400	General and Oral Pathology	3
*BSC 2086C	Human Anatomy & Physiology II	4
		16
	<u>Term III</u>	
DEH 1802	Clinical Dental Hygiene II Lecture	1
DEH 1802L	Clinical Dental Hygiene II Lab	4
DEH 2602	Periodontics	3
DEH 2530	DH Expanded Duties Lecture	1
DEH 2530L	DH Expanded Duties Lab	1
DES 1100	Dental Materials Lecture	1
DES 1101L	Dental Materials Lab	1
*INP 1390	Human Relations in Business	<u>3</u>
		15

<u>Second Year</u>	<u>Term IV</u>	
DEH 2804	Clinical Dental Hygiene III Lecture	1
DEH 2804L	Clinical Dental Hygiene III Lab	4
DEH 2701	Community Oral Health	3
DEH 2300	Pharmacology and Oral Medicine	3
DEH 2821	Medically Compromised Patient	<u>1</u>
		12
	<u>Term V</u>	
DEH 2930	Clinical Seminar	1
DEH 2806L	Clinical Dental Hygiene IV Lab	4
DES 2710	General and Oral Nutrition	2
DEH 2701L	Community Oral Health Practicum	1
DEH 2811	Ethics and Jurisprudence	1
*HUMANITIES	See General Education Requirements	<u>3</u>
		12
	Total Credit Hours	88

* Students are encouraged to complete these courses prior to entering the Dental Hygiene program, if at all possible.

Course sequencing is subject to change.

Application And Admission Process:

Dental hygiene is a limited-access program; therefore, admission is competitive. One class is admitted annually to the Dental Hygiene program each fall term.

Application is a two-step process. You must first make **general** application to Florida State College at Jacksonville (FSCJ). This can be done online or at any FSCJ campus, and there will be a one-time \$25 fee. After applying to FSCJ and completing the necessary prerequisites, you may then apply *specifically* to the Dental Hygiene program. This limited access program is open to applicants regardless of race, religious affiliation, sex or age. Applicants must meet the Florida State College at Jacksonville admissions eligibility requirements (see college website for information) and must have completed all prerequisites in order to be considered for admission. Students enrolled in their final prerequisite course (and who have submitted a complete application) at the time of the application deadline *may* be considered for *provisional acceptance*, depending on the quality of the program’s applicant pool.

All applicants should contact any campus admissions office to determine if they need to take the College Placement Test and for other admissions requirements. To be considered for admission to the Dental Hygiene program, a completed application must be on file by June 15, 2015. Applicants will be required to have a drug screen and background check performed prior to entrance into the program.

Admission Criteria

✓	Requirement
	Apply for admission to Florida State College at Jacksonville, be currently enrolled at Florida State College at Jacksonville or be a former Florida State College at Jacksonville student.
	Apply for admission to the Dental Hygiene program using the “Dental Hygiene Application 2015” form (available at fscj.edu/dental).
	Take the *HESI A ² exam and submit the <u>printed Cumulative Report</u> to the Dental Hygiene Department prior to the application deadline of June 15
New!	Signed Observation Verification form
	Submit <u>official college transcript</u> of all college courses taken at <u>other institutions</u> . Note: An “official” transcript is one that is mailed directly from the school to <u>FSCJ’s Dental Programs office</u> or submitted by the applicant in a sealed envelope. If the seal is broken the transcript is considered “unofficial.”
	Complete the following prerequisites with a “C” grade or higher <u>prior</u> to the application deadline: <ul style="list-style-type: none"> • BSC 2085C Human Anatomy and Physiology I • CHM 1032C Principles of General Chemistry • MCB 2010C Microbiology • MAC 1105 College Algebra OR MGF 1106 Topics in College Mathematics
	A minimum 2.0 (C) college grade-point average is required to be considered for admission.

Additional Program Requirements

These additional admission requirements are to be completed after provisional acceptance into the program:

1. Health physical
2. Documentation of required immunizations
3. Ten-panel drug screening
4. Florida Department of Law Enforcement (FDLE) background check
5. Healthcare Provider-level CPR will need to be completed by the start of the first term of the program.

The program director will provide information regarding the completion of these additional admission requirements with the letter of acceptance to each student prior to beginning of fall term.

Process for Selection of Qualified Applicants

Admission to the professional phase of the Dental Hygiene program is on a selective basis. Students who have met the criteria outlined in the application process and who submit completed applications by the deadline with all required application material will be awarded points based on prerequisite course grades, previous degree, dental assisting work experience, and formal dental assisting education. The highest-ranked students will be offered a seat in the technical phase of the Dental Hygiene program, and will be notified by mail within two to four weeks of the application deadline and student must accept by a date certain. In the event of forfeiture, the next highest-ranked student may be notified of acceptance. Applicants who are not awarded one of the available seats, but who wish to seek admission to the technical phase of a future class, may request to have their application reactivated.

Ranking and Selection Process

Admission to the Dental Hygiene program is on a competitive basis. Students who have submitted complete applications by the deadline of June 15 for the class of the year in which they seek admission, will be ranked based on the system outlined on the following pages of this brochure. The ranking system includes two categories as follows:

Category I	*HESI A ² Examination Scores
Category II	Quality Points

Top ranking students who have completed all four of the prerequisite courses with a “C” grade or higher and who score above the 70 percent cumulative score and above 60 percent in each scored exam on the HESI A² examination in Reading Comprehension, Vocabulary and General Knowledge, Chemistry and Anatomy & Physiology are considered first for admission.

Students will be notified by mail of their acceptance two to four weeks following the deadline date and will have a limited time to indicate that they intend to accept the offer of admission.

After admission to the program, and prior to contact with patients, students will be asked to provide evidence of good health, proof of childhood immunizations, Hepatitis B immunization, and evidence of a completed hands-on course in basic life support for the health care worker (CPR).

Category I

*HESI Admission Assessment (A²) Examination

Maximum Points = 100

The cumulative score achieved on four individual exams of the HESI A² Examination is used to determine the rank of the student. The required exams are in the following subject areas:

- Reading Comprehension
- Vocabulary and General Knowledge
- Chemistry
- Anatomy & Physiology

Students with a Cumulative Score of 70 percent and who score above 60 percent in each scored exam are given first preference in the selection process. In general, a score of less than 70 percent on any exam suggests a weakness in that particular area.

Category II

Quality Points

Maximum Points = 100

The following scale is used to award points based on grades earned in the four prerequisite courses required for admission to the Dental Hygiene program. A minimum grade of "C" in all four prerequisite courses is required to be considered for admission.

Course Grade	Points
A	5
B	4
C	3

The points assigned to each course grade are multiplied by the number of credit hours for each of the designated courses as shown in the sample calculation. Possible total points = 75

Sample Calculation

Course	Grade	Points	Credits	Total
BSC2085C	A	5	4	20
CHM1032C	B	4	4	16
MCB2010C	C	3	4	12
MAC1105*	A	5	3	15
			Total	63

* MGF1106 can be substituted for MAC1105

* Important Note:

For 2015 applicants only, a student's HOT test score will be acceptable in place of the HESI – A² test.

To this total, additional points will be added for highest degree earned and dental experience.

Highest Degree Earned	Points
Associate**	5
Baccalaureate	10
Masters or PhD	15

** Other than in Dental Assisting

Dental Workplace Experience

Five (5) points will be added to the Category II points if the applicant has worked for two or more years of full-time employment in a dental office. A signed letter by your dentist/ employer must accompany your application for points to be awarded.

In addition, five (5) additional points will be added for students that have graduated from any CODA-accredited dental assisting program. A copy of the Dental Assisting Diploma must be submitted with the application as verification of completion of a Dental Assisting Program. State certification in Expanded Duties and/or Radiology alone **is not** considered sufficient to meet this requirement.

Applicant Scoring Worksheet

Use this worksheet to determine your earned points toward admission to the Florida State College at Jacksonville Dental Hygiene program.

Category I points

*HESI A2 Exam	Score
Reading Comprehension	
Vocabulary and General Knowledge	
Chemistry	
Anatomy & Physiology	

*Note: Any individual HESI A² exam score below 60 percent significantly reduces your chances for admission.

Category I points - Cumulative Score from HESI Report	
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Category II points

Place your grade for the courses listed in the first column into the adjacent space in the second column. Use the chart on the right to determine the points earned for each grade and place this in the third column. Multiply the points earned by the credits earned for each course to get the course total. Add the course totals to get the “base” Category II points.

Course Grade	Points
A	5
B	4
C	3

Use the previous page to determine what additional points you qualify for and add them to the chart in the appropriate row. The final total is your **Category II points**.

Course	Grade	Points	Credits	Course Total
BSC2085C			4	
CHM1032C			4	
MCB2010C			4	
MAC1105			3	+
			Total	
Add points for highest degree earned				
Add points for dental experience				+
Total Category II points				

Your final score is determined by adding your Category I points to your Category II points.

Category	Points
Category I points	
Category II points	+
Total points	

Submission of Application

✓	Requirement
	Apply for admission to Florida State College at Jacksonville, be currently enrolled at Florida State College at Jacksonville or be a former Florida State College at Jacksonville student.
	Apply for admission to the Dental Hygiene program using the "Dental Hygiene Application 2015" form (available at fscj.edu/dental).
	Take the HESI A ² Test and submit the <u>printed Cumulative Report</u> to the Dental Hygiene Department prior to the application deadline of June 15
	Signed Observation Verification form
	Submit <u>official college transcript</u> of all college courses taken at <u>other institutions</u> to FSCJ's Dental Programs office. Note: <i>An "official" transcript is one that is mailed directly from the school to Florida State College at Jacksonville or submitted by the applicant in a sealed envelope. If the seal is broken the transcript is considered "unofficial."</i>
	Complete the following prerequisites with a "C" grade or higher <u>prior</u> to the application deadline: <ul style="list-style-type: none"> • BSC 2085C Human Anatomy and Physiology I • CHM 1032C Principles of General Chemistry • MCB 2010C Microbiology • MAC 1105 College Algebra OR MGF 1106 Topics in College Mathematics
	A minimum 2.0 (C) college grade-point average is required to be considered for admission.

Recommendations

Students are encouraged, but not required, to complete all general education courses listed on page 5 prior to entering the Dental Hygiene program.

Deadline for application to Dental Hygiene is June 15, 2015.

Please mail all correspondence, application and transcripts to the following address:

Florida State College at Jacksonville
Dental Programs
4501 Capper Road
Jacksonville, FL 32218

Candidates will be notified by mail of their status after all completed applications have been reviewed. Information concerning a student's status will not be given over the telephone. NOTE: It is the applicant's responsibility to keep the Dental Hygiene program informed of any changes in mailing address. Incorrect addresses may delay a candidate's notification or cause the candidate to lose his/her seat.

Estimated Expenses

These figures are approximate and subject to change. They are calculated for Florida resident tuition.

First Year		Second Year	
Prerequisites	\$1,543.00	Term 4	
Textbooks	400.00	Registration	\$1,235.00
Subtotal	\$1,943.00	Textbooks	250.00
Term 1		Subtotal	
Registration	\$1,852.00	Term 5	
Textbooks	600.00	Registration	\$1,235.00
Instruments, Student Kits	1,596.00	Textbooks	250.00
Uniforms/Lab Coat	250.00	Instrument Replacement	140.00
Shoes	90.00	Subtotal	\$1,625.00
Background check	100.00	Program Total	\$14,148.00
Subtotal	\$4,488.00		
Term 2		\$102.88 per credit hours plus lab fees and insurance*	
Registration	\$1,646.00		
Textbooks	300.00		
Instruments	394.00		
Subtotal	\$2,340.00		
Term 3			
Registration	\$1,544.00		
Textbooks	250.00		
Instruments	473.00		
Subtotal	\$2,267.00		

For additional one-time fees, see below.

*Non-Florida Residents: Approximately \$399.27 per credit hour

Note: Tuition and fees are rounded to the nearest dollar and are subject to change.

Additional Fees

Successful completion of the computerized National Dental Hygiene Board Examination is required of any student seeking a dental hygiene license in the US. It is traditionally taken in the last (spring) term of the program. The fee is approximately \$380 for the examination and it is conducted at testing sites throughout the state.

Upon completion of the program, each student must fulfill the licensing requirements of the state in which the student wishes to practice. Completion of the ADEX test, administered by the Northeast Regional Board, is required for Florida licensure. The current cost to take the ADEX exam is \$975. The Florida State Board Application, Licensure and Laws & Rules fees are \$205. Budget an additional \$200 in expenses related to the state licensing examination.

*The fees listed above are current, but are subject to change.

Financial Aid

Florida State College at Jacksonville offers many types of financial assistance to students who would otherwise be unable to further their education without such support. Depending on the type of aid, eligibility is based on one or more of the following criteria: financial need of the individual (in the case of dependent students, family need is used), educational costs, academic achievement and availability of funds. Inquiries regarding financial aid should be directed to the enrollment services/financial aid office on the student's home campus. A student's home campus is his/her point of contact for academic advising, financial aid advising and disbursement of funds.

Florida State College at Jacksonville's Federal School Code is 001484.

Remember, it is your responsibility to...

- apply early for financial aid assistance; ***do not wait for acceptance into the program before beginning this process;***
- complete a FAFSA (Free Application for Federal Student Aid) each year; (FAFSAs for the upcoming fall term are available after January 1);
- submit all required forms and documentation to Florida State College at Jacksonville; and
- use financial aid for educationally related expenses only.

The entire process takes a minimum of six weeks to complete.

Performance Standards

FSCJ's Dental Hygiene program is committed to the principle of diversity. In that spirit, admission to this program is open to all qualified applicants and complies with the American with Disabilities Act and with Section 504 of the Rehabilitation Act of 1973. Throughout the program curriculum, students acquire the foundation of knowledge, attitude, skills and behaviors that are necessary to function as a dental hygienist. Those attitudes, behaviors, and skills that a Registered Dental Hygienist must possess to practice safely are reflected in the standards that follow.

Candidates for the degree must be able to meet these minimum standards, with or without reasonable accommodation, for successful completion of degree requirements.

Standard	General Performance Statement	Essential Function
Motor Skills	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>Demonstrate a high degree of manual dexterity and the ability to execute motor movements reasonably required to provide general treatment and emergency care to patients/clients; adequate strength and ability to perform lifting and patient transfers into a dental chair; the ability to maneuver with functional coordination and mobility in small spaces, as well as be sedentary for several hours at a time.</p>	<p><i>It is required that the student:</i></p> <p>Be independent in mobility to move quickly in and around the classroom, laboratory, and clinical operatory.</p> <ul style="list-style-type: none"> - Provide for patient safety and well-being in positioning of dental chair, dental light and x-ray equipment. - Quickly move from different positions, as required, to perform chairside clinical skills as well as be prepared to administer emergency care procedures. - Exhibit sufficient manual dexterity to manipulate and control small motor driven equipment. - Performs dental hygiene instrumentation with hand and ultrasonic instruments. - Performs expanded duties. - Move adequately from sterilization, reception room, business office, x-ray rooms and clinical operatories. - Successfully complete a CPR Certification course.

Standard	General Performance Statement	Essential Function
Visual	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>Demonstrate visual acuity and perception sufficient for observation and assessment of needs to insure safe and effective clinical performance.</p>	<p><i>It is required that the student:</i></p> <p>Observe lecture, and laboratory demonstrations.</p> <ul style="list-style-type: none"> - Receive information via visual observation, assessment, and evaluation of oral tissues with regard to normal and abnormal conditions. - Demonstrate normal color vision sufficient to recognize subtle changes in oral tissues. - Observe and assess the patient's response to treatment, as well as evaluate the need for individualized oral hygiene care.
Communication	<p>Demonstrate the ability to communicate clearly with patients/clients, physicians, other health professionals, faculty, significant others, caregivers, community or professional groups and colleagues.</p> <p>Communication includes: verbal and nonverbal expression, reading, writing, computation, and computer skills.</p>	<p>Participate, via in-class and group discussions, in the delivery and receiving of information and in responding to questions from a variety of sources.</p> <ul style="list-style-type: none"> - Display knowledge of basic written grammar and spelling skills. - Report accurately and legibly through progress notes in the patient's chart. - Explain treatment, preventive procedures, and disease processes to patient and/or caregiver in a way that is easily understood. - Recognize and respect the physical and psychological needs of others. - Communicate with patient/client and faculty regarding patient care and referrals.

Standard	General Performance Statement	Essential Function
Hearing	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>Demonstrate functional use of hearing to acquire and mentally process information that is heard, and to better monitor and assess patient/client health needs.</p>	<p><i>It is required that the student:</i></p> <p>Hear and obtain appropriate course information from faculty and peers and to process this information for use in laboratory settings and on examinations.</p> <ul style="list-style-type: none"> - Listen actively. - Acquire accurate medical history and data collection verbally from the patient or guardian. - Demonstrate the ability to audibly ascertain if a patient is experiencing a medical emergency.
Interpersonal	<p>Demonstrate the ability to relate to others verbally beyond giving and receiving instruction, and to cooperate with people from a variety of social, emotional, intellectual and cultural backgrounds.</p>	<p>Develop a concern for others, such as classmates, staff, patient/clients and faculty.</p> <ul style="list-style-type: none"> - Cooperate with others and be able to work as a team member. - Acquire the ability to maintain poise and flexibility in stressful or changing conditions. - Establish rapport and working relationships with colleagues and patient/clients. - Recognize and respond appropriately to individuals of all ages, genders, races, sexual preferences, socio-economic, religious and cultural backgrounds.
Self Care	<p>Demonstrate the ability to maintain general good health and self-care in order not to jeopardize the health and safety of self and individuals with whom one interacts with in the academic and clinical setting.</p>	<p>Maintain personal hygiene.</p> <ul style="list-style-type: none"> - Demonstrate safety habits and work area neatness. - Comply with industry health and safety standards, OSHA guidelines, and material safety data. - Maintain a lifestyle that is consistent with one's educational and professional requirements.

Standard	General Performance Statement	Essential Function
Critical Thinking	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>Demonstrate critical thinking ability sufficient for clinical judgment and problem solving, to maintain competent judgment under stressful conditions, and to apply quick reaction time in an emergency situation.</p>	<p><i>It is required that the student:</i></p> <p>Apply critical thinking processes to solve work related problems in the classroom and in various clinical settings.</p> <ul style="list-style-type: none"> - Exercise sound, ethical judgment in class, laboratory and clinic situations. - Follow safety procedures established for each class, laboratory and clinic. - Be able to self-evaluate and strive to improve technical skills. - Identify problems, take action and be responsible for that decision.
Organizational Skills	<p>Demonstrate the ability to handle multi-tasks simultaneously and to operate in a logical, sequential, and orderly manner.</p>	<ul style="list-style-type: none"> - Prioritize and complete tasks in the clinical patient/client care setting within a specified amount of time. - Organize required classroom assignments, laboratory work, and extra-curricular activities each semester into a realistic workable schedule that will facilitate student learning and success.
Intellectual Abilities	<p>Demonstrate the ability to read, write, speak and understand English at a level consistent with successful course completion and with development of positive patient-student relationships.</p>	<p>Comprehend and assimilate verbal and written program/course materials.</p> <ul style="list-style-type: none"> - Perform simple and repetitive tasks. - Learn to reconcile conflicting information. - Use proper punctuation, grammar, and spelling in written work that is neat and legible. - Follow verbal and written instructions at a 75 percent or better level of competency.

Standard	General Performance Statement	Essential Function
Commitment to Learning	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>Demonstrate a positive attitude toward decision-making policies and program operating rules and procedures, as applied, as well as learning new concepts and abilities within the program's operational policies and methods.</p>	<p><i>It is required that the student:</i></p> <p>Display initiative, motivation, and a willingness to learn.</p> <ul style="list-style-type: none"> - Complete reading assignments and other activities in a timely manner. - Complete all work without resorting to cheating or plagiarism. - Attend all class, laboratory and clinics, as assigned. - Be consistently punctual to all classes, laboratories and clinical assignments.
Affective Learning Skills (Behavioral & Social Attitudes)	<p>Demonstrate appropriate affective behaviors and mental attitudes in order not to jeopardize the mental, emotional, physical, and behavioral safety of patients/clients and other individuals with whom one interacts in the academic, laboratory, and clinical setting.</p> <p>Acknowledge and respect individual values and opinions in order to foster harmonious working relationships with colleagues, peers and patients/clients.</p>	<p>Display an ability to sustain the mental and emotional rigors of a demanding educational program, which includes an academic and clinical component, that occurs within set time constraints.</p> <ul style="list-style-type: none"> - Show a willingness to accept challenges. - Be open to feedback. - Follow guidelines and rules for the College and program.

**Florida State College at Jacksonville
Dental Hygiene Program
Application**

_____ Enrollment Intention: August, _____
Date Year

_____ **Social Security # _____ Email Address

Personal Information: Type or Print in INK.

1. Give exact legal and full name. (Do not use initials):

_____ Last First Middle Maiden

2. Present Mailing Address:

_____ Number & Street City State Zip

3. Permanent Address:

_____ Number & Street City State Zip

4. Telephone Number: _____
Home Work Cell

5. Birth Date: _____

6. Birthplace: _____

7. Age: _____

8. Sex: Male Female

9. County of Residence: _____

10. Race* Black (not of Hispanic Origin) Asian or Pacific Islander
 American Indian or Alaskan Native Hispanic
 White (not of Hispanic Origin)

*This data will be used only as they relate to State and Federal reports.

Previous Education

11. High School (name & address)

12. Equivalency Diploma

Date: _____
Agency Issuing _____
City & State _____

13. Colleges/Training Institutions Attended (Sequential order)

Dates From/To	Name of Institution	Major	Degree Earned	GPA	Hours

14. List previous dental related work experience:

Dates From/To	Name of Dentist	Position	Responsibilities

15. Give a descriptive statement of your health status over the past three years.

Important: All documents must be submitted by application deadline. Please refer to the program brochure that can be downloaded at <http://fscj.edu/dental>

Signature _____ Date _____

Please return to:
Florida State College at Jacksonville
 Dental Programs
 4501 Capper Road
 Jacksonville, FL 32218

Florida State College at Jacksonville is an Equal Opportunity/Affirmative Acton College in Education and in Employment.

How did you hear about the Dental Hygiene Program? _____

Effective July 1, 2009, pursuant to Section 456.0635 , Florida Statutes, health care review boards shall refuse to renew a license, certificate or registration, issue a license, certificate or registration and shall refuse to admit a candidate for examination if the applicant has been convicted or plead guilty or nolo contendere, regardless of adjudication, to a felony violation of: chapters 409 , 817 , or 893 , Florida Statutes; or 21 U.S.C. ss. 801-970 or 42 U.S.C. ss 1395-1396 , unless the sentence and any probation or pleas ended more than 15 years prior to the application, terminated for cause from Florida Medicaid Program (unless the applicant has been in good standing for the most recent 5 years) or terminated for cause by any other State Medicaid Program or the Medicare Program (unless the termination was at least 20 years prior to the date of the application and the applicant has been in good standing with the program for the most recent 5 years). The Florida nursing or allied health licensure or certification application requires disclosure of any criminal history and the disposition of all cases prior to board review. Being convicted of, or having entered a plea of guilty or nolo contendere to, any of the listed felonies in Florida Statute 456.0635 or termination for cause from the statutorily-described Medicaid programs will preclude an applicant from obtaining a nursing or allied health license or certification in the state of Florida. Entry and acceptance into the nursing program does not guarantee licensure or certification in the State of Florida.

**In compliance with Florida Statute 119.071(5), Florida State College at Jacksonville issues this notification regarding the purpose of the collection and use of Social Security numbers. Florida State College will collect your Social Security Number (SSN) for record identification, state and federal reporting. Providing your SSN on this application means that you consent to the use of your number in the manner described. If you choose not to provide your SSN, you will be provided an alternate identification number. All Social Security Numbers are protected by Federal regulations and are not to be released to unauthorized parties. Read more about the collection and use of social security numbers (<http://www.fscj.edu/ssn>).

Florida State College at Jacksonville is a member of the Florida State College System. Florida State College at Jacksonville is not affiliated with any other public or private university or College in Florida or elsewhere.

FSCJ Dental Hygiene Applicant Observation Form

*All applicants to the Florida State College at Jacksonville Dental Hygiene program must spend eight (8) hours observing a dental hygienist performing routine oral hygiene duties in an office to qualify for admission to the program. Please complete this form and submit it with your application.

Applicant's Full Name _____

Applicant's Address _____

Supervising Dentist's Name _____

Dentist/RDH	Date	Start Time	Stop Time	Total Hours
			Total Hours	

Thank you for allowing our Dental Hygiene program applicant to observe your dental hygienist in action. Please sign below certifying her/his observation time spent in your office.

My signature below certifies that _____ observed a dental
Applicant's Full Name
 hygienist in my office for a total of _____ hours.

Supervising Dentist Signature Date

*Graduates of a CODA-Accredited Dental Assisting Program who have worked full-time for two years have this requirement waived, with proper documentation from their employer.

**Florida State College at Jacksonville
Dental Hygiene Program
Student Course Completion Worksheet (Class of 2015)**

Student Name _____ Date _____

Prerequisite Course Details

Please complete the following table with information about the required prerequisite courses including course number and grade earned. A minimum grade of "C" is required for all Dental Hygiene prerequisite courses listed below.

If you are transferring college credits to Florida State College at Jacksonville that will be applied to the following prerequisite courses, please indicate the course prefix and number of the course you are transferring, as well as the institution where the course was originally taken and credits granted.

Required Prerequisite Courses	Course #	Original institution that granted credits	Credits Earned	Grade Earned
General Chemistry				
College Algebra				
Anatomy and Physiology I				
Microbiology				

Prior to submitting your application to the Dental Hygiene program, it is recommended that you verify that you have completed, and Florida State College at Jacksonville has accepted, all program prerequisite credits.

General Education Requirements

The following courses must be completed to earn a degree in Dental Hygiene. Ideally, they should be completed prior to entering the program.

Use this chart to record what General Education courses are complete and which courses remain to complete.

Required Prerequisite Courses	Course #	Original institution that granted credits	Credits Earned	Grade Earned
Anatomy and Physiology II				
Human Relations				
English Composition				
Humanities				

Additional Information

Students are notified of their conditional acceptance into the technical phase of the Dental Hygiene program by mail. It is expected that letters will be mailed within 2-4 weeks of the application deadline. Students who receive conditional letters of acceptance must accept the seat within two weeks. If the student does not accept the seat by the deadline, the seat will be offered to the next highest-ranked candidate on the Alternate List.

Students Who Are Awarded And Formally Accept Program Class Seats

The following must be completed by students who are accept admission to the Dental Hygiene program:

1. Program Orientation Session
Students are required to attend a Program Orientation Session to be held at Florida State College at Jacksonville's North Campus. There will be one orientation session, and the student will be notified of the time, date, and location of the orientation session in the acceptance letter.
2. Student Health Certificate, Immunization History and Hepatitis B Vaccine
Students must submit a current Student Health Certificate (completed by a physician), immunization history, Tetanus, diphtheria (TD) within last 10 years, MMR IGG, Varicella titer and Hepatitis B.
3. CPR
Students must submit evidence of current cardiopulmonary resuscitation certification (American Heart Association Healthcare Provider-level CPR). Online certification is not acceptable.
4. Medical Insurance
Students are strongly encouraged to carry medical insurance while enrolled in the Dental Hygiene program. The student is responsible for any and all costs related to their medical needs while enrolled in the program.

Transfer Students from Other Dental Hygiene Programs

Due to the sequential nature of the Dental Hygiene program and the pronounced differences that exist between programs at other colleges, Florida State College at Jacksonville discourages students from seeking to transfer to our program after having started their dental hygiene studies at another institution.

Students Requesting Reinstatement

No guarantee of reinstatement is offered to students who withdraw from the program for academic or personal reasons. Students requesting reinstatement after withdrawal from the Dental Hygiene program will be considered on an individual basis by the Admission Committee. Students that are granted reinstatement will do so only after signing a contract describing the program's behavioral and academic expectations for the readmitted student and the consequences of noncompliance.

Reapplication Process

In the event you are not selected for entrance to the Dental Hygiene program, the procedure for reapplying follows:

1. Call (904) 766-6571 and ask that your application be reactivated prior to the deadline.
2. Applicants that wish to be reconsidered for upcoming classes are responsible for meeting any new criteria for that class as they are announced.
3. Please supply up-to-date changes, if they have occurred. (Example: additional courses taken, new HESI A2 scores)

Record of Conviction of a Crime

The Florida State Board of Dentistry, in accordance with the rules and regulations of the Florida Division of Medical Quality Assurance, will determine a dental hygiene student's eligibility for licensure when there is an arrest/conviction record. Students are strongly encouraged to disclose any arrest/conviction record at the time of acceptance into the program.

Criminal Background Check

Most clinical agencies require students to undergo drug screen and criminal background checks prior to placement in the agencies for clinical experiences. Student's whose drug screening and criminal background checks are deemed unsatisfactory may be denied access to clinical experiences by the clinical agencies. Failure to qualify for and meet clinical requirements at clinical sites may prevent completion of the program.

Withdrawal from the program may be necessary if students cannot be placed for clinical experiences.

Some practice settings may have additional requirements including health insurance, a volunteer application, references, fingerprinting and background check, drug testing, and/or an interview prior to the start of the clinical experience. The additional requirements are the responsibility of the student, including expenses.

The cost of the background check(s) and drug screen(s) is borne by the student. Additionally, it is the student's responsibility to have all paperwork completed by the program's published deadline.

Students who are unable to complete the clinical requirements after acceptance into selective access programs are not eligible for refunds of tuition.

A physical examination will be required upon acceptance to the program.

Infectious Disease Policy

In the performance of assigned treatments and/ or procedures, students enrolled in the Dental Hygiene program at Florida State College at Jacksonville may be exposed to bloodborne pathogens that may progress to an infectious disease. Students seeking admission to the dental programs may, through

previous exposure, be infected with an infectious disease. To protect the health and safety of students, as well as faculty, staff, and patients, the Florida State College at Jacksonville Dental Hygiene Program has established an Infectious Disease Policy that describes the proper techniques and procedures necessary to minimize these risks. Instruction in infection control and prevention is a significant part of our dental hygiene curriculum. Applicants interested in obtaining a copy of the program's Infectious Disease Policy can do so by calling (904) 766-6571.

Thank you for your interest in the Dental Hygiene program at Florida State College at Jacksonville. We would like to assist in any way we can to enable you to achieve your educational goals.

Please do not hesitate to contact the office at (904) 766-6571 if you have any questions.

Addendum:

Effective July 1, 2009, pursuant to Section 456.0635, Florida Statutes, health care review boards shall refuse to renew a license, certificate or registration, issue a license, certificate or registration and shall refuse to admit a candidate for examination if the applicant has been convicted or plead guilty or nolo contendere, regardless of adjudication, to a felony violation of: chapters 409, 817, or 893, Florida Statutes; or 21 U.S.C. ss. 801-970 or 42 U.S.C. ss 1395-1396, unless the sentence and any probation or pleas ended more than 15 years prior to the application, terminated for cause from Florida Medicaid Program (unless the applicant has been in good standing for the most recent 5 years) or terminated for cause by any other State Medicaid Program or the Medicare Program (unless the termination was at least 20 years prior to the date of the application and the applicant has been in good standing with the program for the most recent 5 years). The Florida nursing or allied health licensure or certification application requires disclosure of any criminal history and the disposition of all cases prior to board review. Being convicted of, or having entered a plea of guilty or nolo contendere to, any of the listed felonies in Florida Statute 456.0635 or termination for cause from the statutorily-described Medicaid programs will preclude an applicant from obtaining a nursing or allied health license or certification in the state of Florida. Entry and acceptance into the Dental Hygiene Program does not guarantee licensure or certification in the State of Florida.

Upon completion of coursework, Florida State College at Jacksonville does not guarantee employment or salary in a given field of study. Any jobs or salaries mentioned are given as examples of potential employment, not a representation of a guaranteed income.

Florida State College at Jacksonville is a member of the Florida State College System. Florida State College at Jacksonville is not affiliated with any other public or private university or College in Florida or elsewhere. Florida State College at Jacksonville is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the baccalaureate degree and the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida State College at Jacksonville.